Lansingburgh Central School District at Troy
Regular Meeting of the Board of Education
Wednesday - May 29, 2019 at 6:30 p.m.
Library Media Center, First Floor

AGENDA

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. MINUTES OF PREVIOUS MEETING: Special Workshop/Meeting – April 8, 2019
Regular Meeting – April 16, 2019
Special Meeting – April 30, 2019
Special Workshop/Meeting – May 6, 2019

IV. FINANCIAL REPORTS
   A. Treasurer’s Report
   B. Budget Transfers
   C. Monthly Report

V. RECOGNITION OF VISITORS

VI. COMMUNICATIONS

VII. COMMITTEE REPORTS

VIII. PERSONNEL – INSTRUCTIONAL
   A. Resignations

1. Resignation of Rebecca McGrouty – Principal at RPES

   Recommendation:
   Be it resolved that the Board of Education accept the resignation of Rebecca McGrouty, Elementary Principal, effective June 30, 2019.

2. Resignation of Stefanie Sudduth – Music Teacher at TES

   Recommendation:
   Be it resolved that the Board of Education accept the resignation of Stefanie Sudduth, Music Teacher, effective June 26, 2019.
3. Resignation of Devorah Sorbo – Special Education Teacher at KMS

Recommendation:
Be it resolved that the Board of Education accept the resignation of Devorah Sorbo, Special Education Teacher, effective immediately.

4. Retirement of Brian Fox – Technology Teacher at KMS

Recommendation:
Be it resolved that the Board of Education accept the resignation of Brian Fox, Technology Teacher, for the purpose of retirement effective June 30, 2019, in accordance with the terms of the LTA contract.

B. Appointments

1. Appoint Patricia Cowin – Odyssey of the Mind Coach

Recommendation:
Be it resolved that Patricia Cowin be appointed as Odyssey of the Mind Coach for Lansingburgh High School for the 2018-2019 school year with compensation in accordance with the LTA contract.

2. Appoint Alaina Lange – Girls Varsity Soccer Coach

Recommendation:
Be it resolved that Alaina Lange be appointed as Girls Varsity Soccer Coach commencing June 1, 2019 and ending November 1, 2019, with compensation in accordance with the LTA contract.

3. Appoint 2019 Summer School Principal

Recommendation:
Be it resolved that the following administrators be appointed as Summer School Principals for the 2019 summer school session with compensation in accordance with the LAA contract:

   Thomas Hopkins at .5FTE
   Zachary Tacelli at .5FTE
4. **Appoint 2019 Summer School Secondary Teachers**

*Recommendation:*
Be it resolved that the following teachers, dependent on student enrollment, be appointed for the 2019 Summer School Program (up to 125 hours classroom time, proctoring and grading time per teacher, plus 2 full test grading days), with compensation at the hourly rate of $35.00:

**LHS Staff:**
- Social Studies: Leighann Biddle
- Math: 
- Science: Cathleen Peter
- English: Margaret Battles

**KMS Staff:**
- ELA/SS: Stephanie Haney
- Math/Science: Trista Bugbee

**Review Staff:**
- Chemistry Review: Pam Baldassari
- Earth Science Review: Ashley Woikoski
- Global/U.S. History Review: Jon Ravalli
- Geometry Review: 
- Trigonometry Review: Randi Behrens

5. **Appoint 2019 Special Education Summer School Staff:**

*Recommendation:*
Be it resolved that the following staff members be appointed for the 2019 Special Education Summer School Program to be held for 6 weeks, 5 hours per day, 5 days per week, with compensation according to contract:

- Fryer, Molly: Teaching Assistant LHS SE Support 8:1:2
- Murray, Diane: Teaching Assistant LHS SE Support 8:1:2
- Lambrecht, Ashley: Teaching Assistant RPES SE Support 8:1:2
- Munhall, Darcy: Teaching Assistant RPES SE Support 8:1:2
- Griswold, Kristen: Teaching Assistant TES SE Support 8:1:2
- Ratigan-O’Melia, Kathleen: Teaching Assistant TES SE Support 8:1:2
- Agyeman, Juaneika: LHS SPED Teacher 8:1:2
- Baril, Katie: RPES SPED Teacher 8:1:2
- Franciosa, Katlyn: TES SPED Teacher 8:1:2
- Sullivan, Louise: TES Occupational Therapist
6. **Appoint Additional 2019 Summer School Staff**

**Recommendation:**
Be it resolved that the following staff be appointed for the 2019 Summer School session with compensation in accordance to contract:

- Nurse: Reene McGreevy
- Credit Recovery TA: Tracy Spaulding
- Secretary: Pam Frazier
- Security: Al Canty

7. **Appoint Thomas Hopkins – RPES Principal**

**Recommendation:**
Be it resolved that Thomas Hopkins be appointed to the position of Principal at Rensselaer Park Elementary School, in the tenure area of School Building Leader, with benefits in accordance with the LAA contract:

- Commencement of Service: July 1, 2019
- End of Probationary Period: January 15, 2022
- Certification Status: School Building Leader
- Salary: $95,716.80

8. **Appoint Amie Maguire – Long-Term Substitute School Counselor at LHS**

**Recommendation:**
Be it resolved that Amie Maguire be appointed as a Long-Term Substitute School Counselor, to fill a position currently held by Laura Gallagher, at Lansingburgh High School, with compensation as set forth below:

- 2019 Summer Work Days – 10
- Period of Service – September 1, 2019 through November 8, 2019
- Certification Status – School Counselor (Professional)
- Salary – Daily Rate of 1/200th of Step 1

9. **Appoint Laura Terry to a Home Tutoring Assignment**

**Recommendation:**
Be it resolved that Laura Terry be appointed to a home tutoring assignment for a high school student due to medical reasons, with terms as set forth below:

- Commencement of Service – May 14, 2019
- Expiration of Service – June 20, 2019
Hourly Rate - $30.00
Terms – 2 hour per day / 5 days per week

C. Other

1. **Confer Tenure Upon Juaneika Agyeman – ELA Teacher at KMS**

   **Recommendation:**
   Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Juaneika Agyeman in the English Language Arts tenure area effective July 1, 2019.

2. **Confer Tenure Upon Erika Wittmann – Special Education Teacher at RPES**

   **Recommendation:**
   Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Erika Wittmann in the Special Education tenure area effective July 1, 2019.

3. **Confer Tenure Upon Emily James – Elementary Teacher at TES**

   **Recommendation:**
   Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Emily James in the Elementary Education tenure area effective July 1, 2019.

4. **Confer Tenure Upon Amanda Squires – Elementary Teacher at TES**

   **Recommendation:**
   Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Amanda Squires in the Elementary Education tenure area effective July 1, 2019.

5. **Confer Tenure Upon Kendra Holbritten – Special Education Teacher at KMS**

   **Recommendation:**
   Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Kendra Holbritten in the Special Education tenure area effective July 1, 2019.
6. Confer Tenure Upon Nicole Usher – Elementary Teacher at RPES

   Recommendation:
   Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Nicole Usher in the Elementary Education tenure area effective July 1, 2019.

7. Confer Tenure Upon Erin Blair – Elementary Teacher at RPES

   Recommendation:
   Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Erin Blair in the Elementary Education tenure area effective July 1, 2019.

8. Confer Tenure Upon Lisa Langlois – Special Education Teacher at KMS

   Recommendation:
   Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Lisa Langlois in the Special Education tenure area effective September 1, 2019.

9. Confer Tenure Upon Jesse Guyer – Business Teacher at LHS

   Recommendation:
   Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Jesse Guyer in the Business and Distributive Education tenure area effective September 1, 2019.

10. Confer Tenure Upon Amanda Dion – Special Education Teacher at LHS

    Recommendation:
    Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Amanda Dion in the Special Education tenure area effective September 1, 2019.

11. Confer Tenure Upon Jillian Anderson – Mathematics Teacher at KMS

    Recommendation:
    Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Jillian Anderson in the Mathematics tenure area effective September 1, 2019.
12. Confer Tenure Upon David DeMarco – ESOL Teacher at KMS

Recommendation:
Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon David DeMarco in the ESOL tenure area effective September 1, 2019.

13. Confer Tenure Upon Peter Allen – Elementary Teacher at RPES

Recommendation:
Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Peter Allen in the Elementary Education tenure area effective September 1, 2019.


Recommendation:
Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Joseph Roman in the Elementary Education tenure area effective September 1, 2019.

15. Confer Tenure Upon Aliza Fane – Elementary Teacher at TES

Recommendation:
Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon Aliza Fane in the Elementary Education tenure area effective September 1, 2019.

16. Confer Tenure Upon James Gordon – Health Teacher at KMS

Recommendation:
Be it resolved, upon the recommendation of the Superintendent, the Board of Education hereby confers tenure upon James Gordon in the Health Education tenure area effective September 1, 2019.

17. Approve Unpaid Leave for Sabrina Hammonds – Elementary Teacher at TES

Recommendation:
Be it resolved that the Board of Education approve the request of Sabrina Hammonds for an unpaid leave of absence commencing April 29, 2019 and ending May 28, 2019.
18. **Approve Unpaid Leave for Michelle Michaud – Special Education Teacher at RPES**

**Recommendation:**
Be it resolved that the Board of Education approve the request of Michelle Michaud for an unpaid leave of absence on May 20 & 21, 2019 and ¼ day unpaid on May 22, 2019.

IX. **PERSONNEL – NON-INSTRUCTIONAL**

A. **Resignations**

1. **Resignation of Emily Kyer – Teacher Aide**

**Recommendation:**
Be it resolved that the Board of Education accept the resignation of Emily Kyer, teacher aide, effective May 3, 2019.

B. **Appointments**

1. **Appoint Devorah Sorbo – Teacher Aide at KMA**

**Recommendation:**
Be it resolved that Devorah Sorbo, be appointed to a temporary position as a teacher aide at the Knickerbacker Middle School, with compensation according to the CSEA contract as set forth below:

- Commencement of Service – May 6, 2019
- End of Service – May 23, 2019
- Salary – Step 5 - $19.13 per hour

2. **Appoint Patricia Thibodeau – Noon-Aide at TES**

**Recommendation:**
Be it resolved that Patricia Thibodeau be appointed as a permanent noon-aide at Turnpike Elementary School with terms as set forth below:

- Commencement of Service – May 13, 2019
- Hourly Rate: $11.90
3. **Appoint 2019-2020 Non-Instructional Substitute Employees**

**Recommendation:**
Be it resolved that the Board of Education appoint the following non-instructional substitute employees for the 2019-2020 school year:

- Linda Bailey – noon aide, breakfast aide
- Marcia Barringer – typist
- Jerri Bayly – typist, security
- Kandie Bleau – teacher aide
- Marge Brendese – teacher aide
- Jarred Collins – custodial, security
- Michael Collins – custodial, security
- Carol Cooke – typist, teacher aide
- Joe Cunningham – noon aide
- Judy Cunningham – typist
- Philip Desnoyers – mail courier
- Bret Dolan – mail courier
- Bret Andrew Dolan – custodial
- Britney Dolan – typist
- William Donohue – custodial
- Mike Drinkwine – security
- Debra Dziamba – custodial, noon aide
- Anthony Faraci – custodial, security (summer & breaks)
- Nicole Faraci – custodial (summer & breaks)
- Pam Frazier – typist (summer & breaks)
- Todd Gendron – custodial, security
- Donald Hardy – custodial
- Sarah Huls – noon aide
- Donna Keegan – custodial
- Barbara Kewley – typist, noon aide, teacher aide
- Joe Kulzer – custodial
- Emily Kyer – teacher aide
- Warren Lansing – custodial
- Linda Lynch – typist, custodial (summer & breaks)
- Samuel Miller – mail courier
- John Nedoroscik – custodial, security (summer & breaks)
- Robin Nedoroscik – custodial (summer & breaks)
- LuAnn Parker – typist
- Jeffrey Pasinella – custodial, security (summer & breaks)
- Scott Powers – custodial
- Carol Rielly – typist
- Tamika Scott – teacher aide
- Lance Senecal – custodial, security
- Laurel Sheehy – typist
- Barbara Smollin – typist
- Mary Surprenant – typist, teacher aide,
Faith Swanson – teacher aide
Richard Teta-custodial
Andrea VanDervoort-typist, teacher aide
Linda Welch- typist, noon aide, teacher aide
Danielle Welcome-typist (summer & breaks)
Taylor Welcome-typist
Chris Wilcox – typist

X. ACTION ITEMS
A. Donations

1. Accept Donation from Donors Choose

Recommendation:
Be it resolved that a donation be accepted from Donors Choose, in the amount of $260.94, for three Fire Tablets to be used by Michelle Sidoti at Turnpike Elementary School.

2. Accept Donation from Donors Choose

Recommendation:
Be it resolved that a donation be accepted from Donors Choose, in the amount of $449.98, for two Chromebook 11’s to be used by Linda Townsend at Rensselaer Park Elementary School.

3. Accept Donation from Colonial Council

Recommendation:
Be it resolved that a donation be accepted from Colonial Council, in the amount of $400.00, for the purpose of scholarships.

4. Accept Donation from J&J Auto

Recommendation:
Be it resolved that a donation be accepted from J&J Auto, in the amount of $50.00, for the purpose of the 3K Family Fun Run Scholarship.
5. **Accept Donation from TES Dress Like a Coach**

Recommendation:
Be it resolved that a donation be accepted from TES Dress Like a Coach, in the amount of $137.60, for the purpose of the 3K Family Fun Run Scholarship.

6. **Accept Donation from KMS/LHS Dress Like a Coach**

Recommendation:
Be it resolved that a donation be accepted from KMS/LHS Dress Like a Coach, in the amount of $121.00, for the purpose of the 3K Family Fun Run Scholarship.

7. **Accept Donation from Warren W. Fane**

Recommendation:
Be it resolved that a donation be accepted from Warren W. Fane, in the amount of $100.00, for the purpose of the 3K Family Fun Run Scholarship.

8. **Accept Donation from 3K Family Run Event**

Recommendation:
Be it resolved that a donation be accepted from the 3K Family Fun Run Event, in the amount of $75.00, for the purpose of a scholarship.

9. **Accept Donation from Kathleen Salisbury**

Recommendation:
Be it resolved that a donation be accepted from Kathleen Salisbury, in the amount of $100.00, for the purpose of the Rebecca Shepard Scholarship.

10. **Accept Donation from Lee Bordick**

Recommendation:
Be it resolved that a donation be accepted from Lee Bordick, in the amount of $1,000.00, for the purpose of a scholarship.
B. Contracts

1. **Approve Contract with South Colonie Central School District**

   **Recommendation:**
   Be it resolved that the Board of Education approve an agreement with South Colonie Central School District for one special education student currently in foster care.

2. **Award RFP for Carpeting at RPES**

   **Recommendation:**
   Be it resolved that the RFP for carpeting at Rensselaer Park Elementary School, opened on May 16, 2019, be awarded to Landmark Flooring with a contract active for the period of June 27, 2019 through October 31, 2019.

C. Other

1. **Approve Summer League Participation**

   **Recommendation:**
   Be it resolved that the Board of Education approve the Lansingburgh Boys Basketball Team participate in the Rensselaer Summer Basketball League.

2. **Approve Summer League Participation**

   **Recommendation:**
   Be it resolved that the Board of Education approve the Lansingburgh Boys Soccer Team participate in the Waterford-Halfmoon Summer Soccer League.

3. **Approve Rensselaer County Summer Youth Employment Program**

   **Recommendation:**
   Be it resolved that the Board of Education approve the Rensselaer County Summer Youth Employment Program for Lansingburgh, for the period of July 8, 2019 through August 9, 2019. The youth will be paid by the Rensselaer County Department of Employment and Training. The youth are employees of Rensselaer County and are covered by Rensselaer County’s insurance and liability.
4. **Establish a TRS Sub-Fund Reserve**

**Recommendation:**
WHEREAS, the Lansingburgh Central School District participates in the New York State Teachers’ Retirement System (“TRS”); and

WHEREAS, on May 23, 2011, the Board of Education of the Lansingburgh Central School District by resolution established a Retirement Contribution Reserve Fund known as the Retirement Contribution Reserve pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

**NOW THEREFORE, BE IT RESOLVED,** by the Board of Education of the Lansingburgh Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve to be known as the Lansingburgh District Retirement Contribution Reserve Sub-Fund;

2. The source of funds for this Reserve Sub-Fund shall be:
   a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
   b. such revenues as are not required by law to be paid into any other fund or account;
   c. such other funds as may be legally appropriated; and
   d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.

3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers’ Retirement System, and/or to offset all or a portion of the amount deducted from the moneys
apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

4. No member of the Board of Education or employee of the District shall:
   a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
   b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.

5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.

6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.

7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.

8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.

9. This Resolution shall take effect immediately.
XI. OLD BUSINESS

A. Tabled Item from March 25, 2019

1. Approve Agreement to Alter Retiree Health Insurance Benefits

   Recommendation:
   Be it resolved that the Board of Education approve an Agreement to alter retiree health insurance benefits for retirees Vicky Rovito, Mary Danahy, Kathleen Graber and Cynthia Sullivan; and the Board of Education further authorizes the Superintendent of Schools to execute the Agreement.

XII. SUPERINTENDENT’S REPORT

   • The grievance filed by the LTA relating to common planning time has been resolved. A memorandum has been sent out to the LTA members providing clarification.

XIII. ADMINISTRATORS REPORTS

XIV. EXECUTIVE SESSION – Superintendent Search

XV. ADJOURN